

**MINUTES OF THE AUGUST 18, 2011 MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

A Meeting was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**, which was held on August 18, 2011, at Cypress Creek EMS Education Center, 7111 Five Forks Rd., Spring, Texas 77379.

The Meeting was called to order at 9:06 a.m. by **KAREN PLUMMER**, Vice President. Those Commissioners present were **JOSH FETNER, FRED GRUND, EYER, KAREN PLUMMER and THOMAS SLONEK**. Also present were **HOWARD KATZ, of COVELER & KATZ, P.C.**, the District's Counsel, **BRAD ENGLAND**, Executive Director of Cypress Creek EMS ("CCEMS"), and **BILL RUSSELL**, of **MYRTLE CRUZ, INC.**, the District's bookkeeper, and members of the public.

The Board first reviewed the Minutes of the July 21, 2011 regular meeting. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve the Minutes. After discussion, the Motion to approve the Minutes was approved by a vote of 4 to 0.

The Board then received a Financial Report from **BILL RUSSELL**, of **MYRTLE CRUZ, INC.**, the District's bookkeeper. Counsel delivered the report. He reported that the operating account balance of the District following the prior regular meeting was \$1,808,556.07. He also noted the receipt of tax revenue since the prior meeting in the amount of \$15,277.99 tax penalty and interest of \$3,923.86 and interest of \$1,078.18. He reported that VFIS dividend reimbursement received was \$58.96. He reported that as of this meeting and prior to the payment of current bills, \$1,306,433.10 was on deposit at the Prosperity Bank operating account, plus CD/investment accounts of \$1,350,000.00 (6@\$225,000.00), plus interest as to all said accounts/CDs, plus demand deposits of \$12,359.30 (Prosperity Bank), plus \$5,196.79 at TexPool, plus \$226,725.55 at Central Bank, plus \$232,998.06 at Spirit of Texas Bank, plus \$229,057.57 at Icon Bank, plus \$223,285.37 at Vista Bank Texas, plus \$225,384.52 at Compass Bank. He also said that all District funds were properly insured and/or secured by pledged securities.

Thereupon, after review, Motion was made by Mr. **GRUNDMEYER**, seconded by Mr. **FETNER** to approve the Financial Report as presented. After discussion, the Motion was approved by a vote of 4 to 0.

(Mr. Russell arrived at the meeting at 9:12 a.m.)

As part of the Financial Report, the Board then addressed District investments. Mr. **RUSSELL** noted that certain Certificates of Deposit or other accounts were scheduled to mature or warranted revised investment following this meeting. He presented an investment report and investment schedule (compiled with District Commissioner/Investment Officer Josh Fetner). He said that the following CD's were scheduled to mature later this month and recommended the following: none at this time. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve and authorize the investment schedule as outlined in the Financial Report. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then conducted its mid-year budget review. Mr. **RUSSELL** said the budget looked good for this time of year and recommended no changes. Counsel noted that the Klein Station lease payment might need to be reflected.

The Board then addressed the payment of District bills. After review, Motion was made by Mr. **FETNER**, seconded by Ms. **PLUMMER**, to approve the payment of District bills as follows:

1.	Myrtle Cruz, Inc. (bookkeeping)	\$	1,769.64
2.	Coveler & Katz, P.C. (legal-July)	\$	2,418.24
3.	BD Realty (Station 511 adviser)	\$	75.00
4.	The Texas Network (District website)	\$	125.00
5.	Joiner Partnership (Station 511)	\$	5,797.73
6.	HCAD (Q'rtly assessment)	\$	17,516.00

The Board addressed revisions to the District's 2010 budget. Mr. **RUSSELL** and Mr. **FETNER** said no action was needed.

The Board then addressed 2011 property appraisals and the 2011 tax rate setting. Counsel said that the certified rolls are expected in the last week of August.

The Board tabled agenda items 7 (District 2012 budget),8 (District 2011 tax rate), and 8 (the CCEMS 2012 budget).

The Board then addressed the payment of CCEMS Operations and Capital funding as set forth in the Financial Report. Brad England, Executive Director of CCEMS, noted that Operations funding was due at this meeting in the amount of \$603,436.00, based on the 2011 CCEMS budget and current service agreement. After review, Motion was made by Mr. **FETNER**, seconded by Ms. **PLUMMER** to approve the payment of CCEMS Operations in the amount of \$603,436.00. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then addressed the payment of CCEMS Capital funding. Mr. England noted that no Capital funding was due at this meeting.

The Board then received a report from CCEMS. Brad England, Executive Director of CCEMS, presented the report. He said that a full report with the written information as required by the service agreement had been prepared and mailed for the meeting.

Mr. England, referring to the CCEMS report, noted the line graphs showing responses, response times, dispatch times, fire/ems breakdown in dispatched calls and hospital times as well as for EMS billing collections information.

Mr. England said that in July, Coastal Ambulance transported 6 patients on behalf of CCEMS. He reported that CCEMS responded to 275 STEMI calls to date, with a 97% correct call rate. Mr. England said that 8:12 minutes was the average total response time, with 6:37 the average travel time and average scene time was 23:45 minutes and the average transport at 15:21 minutes. Mr. England said that the average dispatch time at 46 seconds was well under the 90 seconds national average. He also reported that through July 31, CCEMS responded to 18,772 calls, with the prior month's ALS being 1,246 and BLS being 1,235. Mr. England said there were also -0- lifeflights in the prior month.

Mr. England said CCEMS was hosting a golf tournament September 26. He discussed the hurricane preparedness underway by CCEMS. He also said that CCEMS was no longer providing EMS services to HCESD No. 4 (Huffman area).

Mr. England reported that about 2,500 workers were at the Exxon site. He said the proposed site for the fire and EMS stations was about 1 mile from the Exxon site. He said the construction was anticipated in 2 years. He said the

developer would still provide the site but not the construction cost. Mr. England said that a hospital site was also being planned by the developer. He said based on conversations with the developer and Exxon, residential development was planned for 2014-15.

Mr. England also discussed the joint program with Lonestar College for a joint teaching facility. He said CCEMS has reviewed all the options for the consortium. The law required an affiliation with a hospital or higher education institution. He said that there were numerous options, some good, some not so good: Plan A: ESD/CCEMS; Plan B: Hospital/CCEMS; Plan C: a new CCEMS institution/academy; Plan D: uncertain; Plan E: ESD 11 takes over providing EMS and the education; Plan F: discontinue CCEMS training. Mr. England said the consortium can still go forward but the education/training model has to be in place by 2013. He said the process would be evaluated.

Mr. England delivered the CCEMS annual report (non-financial). He said the board was considering doing the report every other year or maybe replace it with a quarterly newsletter to save expense.

Mr. England said he was to be a speaker at the SAFE-D conference in San Antonio, September 29-October 1.

Mr. England said he was elected president of the Chamber of Commerce.

Mr. England reported that he participated in an economic development conference sponsored by UH and HP. He said the projections are for the CCEMS area to see 120 one-million dollar homes and by 2015 for the population to be 250,000.

Mr. England reported that turn-over at CCEMS has fallen from 51% some years ago to 6%, due largely to improved benefits. He thanked the District for helping achieve that mark.

After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to receive the CCEMS monthly report. After discussion, the Motion was approved by a vote of 4 to 0.

The Board reviewed and then noted that the Lonestar education consortium was addressed under the CCDEMS report.

The Board addressed Station 511 and the payment of construction costs. Mr. **FETNER** reported that the project was proceeding and some issues over the

payout were addressed with Klein VFD and the HCESD No. 16 board and all issues were worked out. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve payment for construction costs at Station 511 to Gamma Construction in the amount of \$76,312.05, which amount was certified by the architect. After discussion, the Motion was approved by a vote of 4 to 0.

The Board discussed the proposed Medicaid reimbursement program. Counsel reported that following the consultant's report Counsel prepared a letter to the Texas Health and Human Services Commission objecting to the proposed rule that would limit reimbursement only to political subdivisions directly providing EMS.

The Board addressed E-View matters. Mr. **FETNER** said there was no new report.

Counsel reported on a proposed ESD Purchasing Consortium to buy election equipment. He explained that under SB 100 - which had the effect of lengthening the March primary time frame in even numbered-years - Harris County (and most other counties) has elected not to contract with entities to perform election services or to rent election equipment due to the inconvenience and difficulty in getting the equipment ready that fast. Counsel said that HCESD 9 would be the lead under the consortium with all participating ESDs joining and paying their pro rata share. He said that ESD 11 would share the cost pro rata with ESDs 7 (Spring FD), 13 (Cypress Creek FD), 16 (Klein FD), 28 (Ponderosa FD), 29 (Champions FD). Counsel estimated that the ESD 11 total would be \$260,000.00, with ESD 11's share being \$130,000.00. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve participation in the proposed ESD Purchasing Consortium to buy election equipment. After discussion, the Motion was approved by a vote of 4 to 0.

Mr. England said in public comment that a study of the new medians on FM 1960 has increased response times by 1 minute. He also reported that former District board member, Darrell Pile, was now chairman of SETRAC.

There being no further business brought before the Board nor any further public comment, upon Motion made the meeting adjourned at 10:35 a.m.

Secretary of the Board