

**MINUTES OF THE MARCH 17, 2011 MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**

A Meeting was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11**, which was held on March 17, 2011, at Cypress Creek EMS Education Center, 7111 Five Forks Rd., Spring, Texas 77379.

The Meeting was called to order at 9:04 a.m. by **LYNN LeBOUEF**, President. Those Commissioners present were **LYNN LeBOUEF, FRED GRUNDMEYER, JOSH FETNER, KAREN PLUMMER** and **THOMAS SLONEK**. Also present were **NICOLE E. LIND, of COVELER & KATZ, P.C.**, the District's Counsel, **BRAD ENGLAND**, Executive Director of Cypress Creek EMS ("CCEMS") and **BILL RUSSELL, of MYRTLE CRUZ, INC.**, the District's bookkeeper. Also present was Rich Jones, Executive Administrator of Klein VFD.

The Board first reviewed the Minutes of the February 24, 2011 regular meeting. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve the Minutes. After discussion, the Motion to approve the Minutes was approved by a vote of 5 to 0.

The Board then received a Financial Report from **BILL RUSSELL, of MYRTLE CRUZ, INC.**, the District's bookkeeper. He reported that the operating account balance of the District following the prior regular meeting was \$5,202,670.52. Mr. **RUSSELL** also noted the receipt of tax revenue since the prior meeting in the amount of \$479,131.98, tax penalty and interest of \$47,328.94 and interest of \$904.87. He reported that as of this meeting and prior to the payment of current bills, \$5,690,036.31 was on deposit at the Prosperity Bank operating account, plus CD/investment accounts of \$285,000.00 (3@\$95,000.00), \$750,000.00 (3@\$225,000.00), plus interest as to all said accounts/CDs, plus demand deposits of \$12,346.36 (Prosperity Bank), plus \$5,194.66 at TexPool, plus \$26,350.24 at Central Bank, plus \$232,196.41 at Spirit of Texas Bank, plus \$127,817.72 at Icon Bank, plus \$197,697.72 at Vista Bank. He also said that all District funds were properly insured and/or secured by pledged securities.

Thereupon, after review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve the Financial Report as presented. After discussion, the Motion was approved by a vote of 5 to 0.

As part of the Financial Report, the Board then addressed District investments. He presented an investment report and investment schedule (compiled with District Commissioner/Investment Officer Josh Fetner). Mr. **RUSSELL** stated that 3 Certificates of Deposits were scheduled to mature following this meeting and recommended to the Board to add \$125,000.00 to each. Also Mr. **RUSSELL** recommended the Board to increase the demand deposits at Icon Bank and Central Bank to \$225,000.00. In addition, he recommended opening up a money market account for \$240,000.00 with Compass Bank, and the District's Counsel would prepare a Pledge Agreement. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve and authorize the investment schedule as recommended. After discussion, the Motion was approved by a vote of 5 to 0.

The Board then addressed the payment of District bills. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER**, to approve the payment of District bills as follows:

1.	Myrtle Cruz, Inc. (bookkeeping)	\$	1,789.88
2.	Coveler & Katz, P.C. (legal-February)	\$	2,210.58
3.	BD Realty Advisors, LLC	\$	37.50
4.	Joiner Partnership, Inc. (Station 60)	\$	13,294.86
5.	InPress (invoice)	\$	152.75

After discussion, the Motion was approved by a vote of 5 to 0.

The Board addressed revisions to the District's 2011 budget. The item was tabled for no action required.

The Board then addressed the payment of CCEMS Operations and Capital funding as set forth in the Financial Report. After review, Motion was made by Mr. **FETNER**, seconded by Ms. **PLUMMER** to approve the payment of CCEMS Operations in the amount of \$603,436.00. After discussion, the Motion was approved by a vote of 5 to 0.

The Board then addressed the payment of CCEMS Capital funding. The item was tabled for no action required.

The Board tabled the monthly operations and financial report from CCEMS.

The Board then addressed the revised Interlocal Agreement with Harris County ESD 16 to lease property for the District to construct the new EMS station. Ms. **LIND** presented the Board with the revised Interlocal Agreement and explained the revisions as to the revised plat. After review, Motion was made by Mr. **FETNER**, seconded by Mr. **GRUNDMEYER** to approve the revised Interlocal Agreement with Harris County ESD 16. After discussion, the Motion was approved by a vote of 5 to 0.

The Board next addressed the contract for Station 60 with Gamma Construction on the Harris County ESD No. 16 site. After review, Motion was made by Mr. **GRUNDMEYER**, seconded by Mr. **FETNER** to approve the contract for Station 60 with Gamma Construction. After discussion, the Motion was approved by a vote of 5 to 0.

The Board tabled discussion about the proposed Medicaid reimbursement program.

The Board then addressed E-View matters. Rich Jones, Executive Administrator of Klein VFD addressed the Board. He presented the Board with a proposal from Siemens Traffic Solutions that provided additional information on the consulting quote of \$11,650.00 that described in more detail what the services were for. After review, Motion was made by Mr. **GRUNDMEYER**, seconded by Mr. **FETNER** to approve the \$11,650.00 addition for consulting for local support. Ms. **LIND** presented the Board with a purchase order for \$88,350.00 and she stated that an addendum would be prepared to include the \$11,650.00. After discussion, the Motion was approved by a vote of 5 to 0.

There being no further business brought before the Board nor any further public comment, upon Motion made the meeting adjourned at 9:40 a.m.

Secretary of the Board